

Reference No.

CONFIDENTIAL

ENG-7-191

Chief, Procurement Division, OL

20 February 1957

Chief, Engineering Division, OC

ENGINEERING DIVISION

Contract RD-122, T.O. 1 - Progress Reports

1. The subject contract with [redacted] is for the development of the A8-3 Semi-automatic Radio Station. Bi-monthly Progress Reports received to date do not fulfill the requirement as outlined in Item 6, Attachment A of the Specifications. We have on two occasions expressed our concern over the inadequate Progress Reports during visits to [redacted] without satisfactory results.

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2. It is requested that the contractor be advised that Bi-monthly Progress Reports must meet the following specific qualifications: Each Bi-monthly Progress Report must be sufficiently comprehensive in factual detail to justify (1) the engineering time expended for the reporting period in terms of dollars and (2) provide the Contracting Officer with data concerning all the technical activity undertaken during the reporting period. This data should include pertinent computations, test results, curves, drawings, etc.

3. In addition, since the contractors bid was based on 45 man-months of engineering time, it is desired that the Progress Report include the names of the participating engineers and the engineering hours expended.

OC-E/R&D-EP/CEM:mjr (20 Feb. 57)

cc: R&D Subject File
OC-E
Reading
Chrono
Dev-ep

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